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| **Team 06** | **Capstone Project II**  **Minutes of Meeting # 13**  **Date: March 10, 2020 Time: 12 pm – 2 pm**  **Location: George Brown Cafeteria** |  |  |  |
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| Attendees: | Team member 1: Akwasi Himah  Team member 2: Alan Pintor  Team member 3: Elder Guerra  Team member 4: Robert Slezak |  |  |  |
|  | |  |  |  |
| **Agenda** | |  |  |  |
| **Item** | **Description** | **Responsibility** | **Planned Date** | **Actual Date** |
| Review of previous meeting | N/A |  |  |  |
| Status of Tasks as per previously assigned | Completed |  |  |  |
| Item # 1… | Planning tasks for upcoming sprint and completion of Capstone Project | Everybody | Mar 10 2020 | Mar 10 2020 |
| Next meeting date | N/A Group members in self-isolation due to corona virus, next meeting is not planned  **Signature:**  Team member 1: Akwasi Himah  Team member 2: Alan Pintor  Team member 3: Elder Guerra  Team member 4: Robert Slezak |  |  |  |